THE SKY'S THE LIMIT

20 TIPS IN 40 MINUTES – QUICK BUSINESS WINS

k3 business technologies

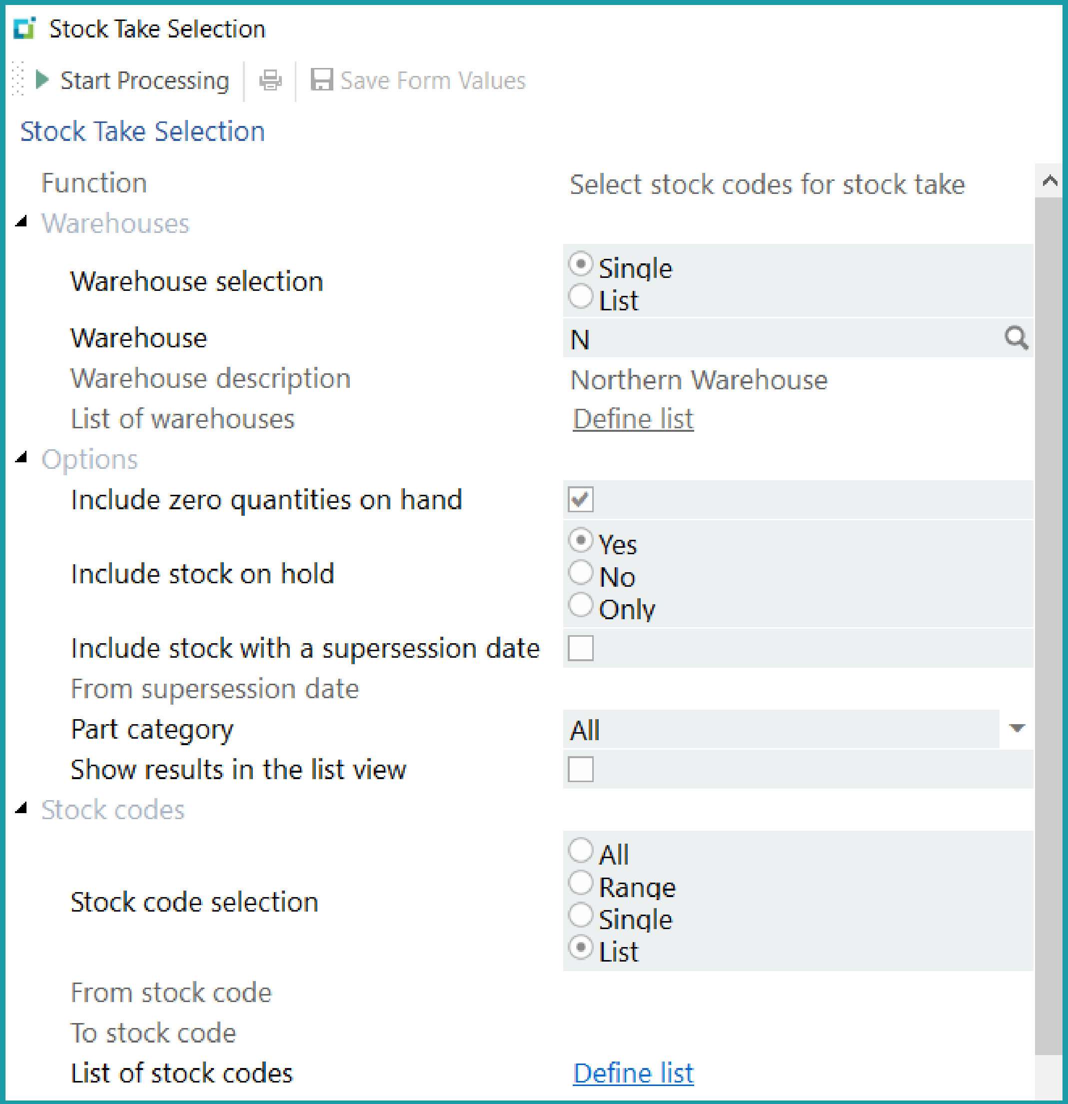
SYSPRO™

IMPORT FROM EXCEL

- GL journals
- Sales order entry express
- Quantum Architecture – Master Data Imports

IMPORTING LISTS FOR REVIEW SCREENS

Ctrl+Alt+F9 - shortcut to paste to the grid



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GRIDVIEW ENTRY

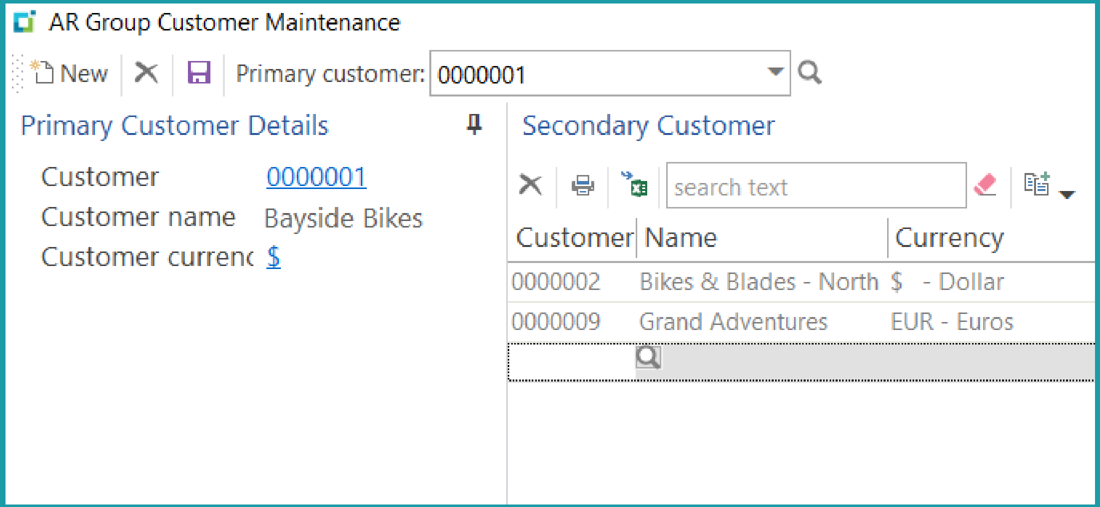
- Stock take capture by stock code
- Sales order entry express
- GL journal entry

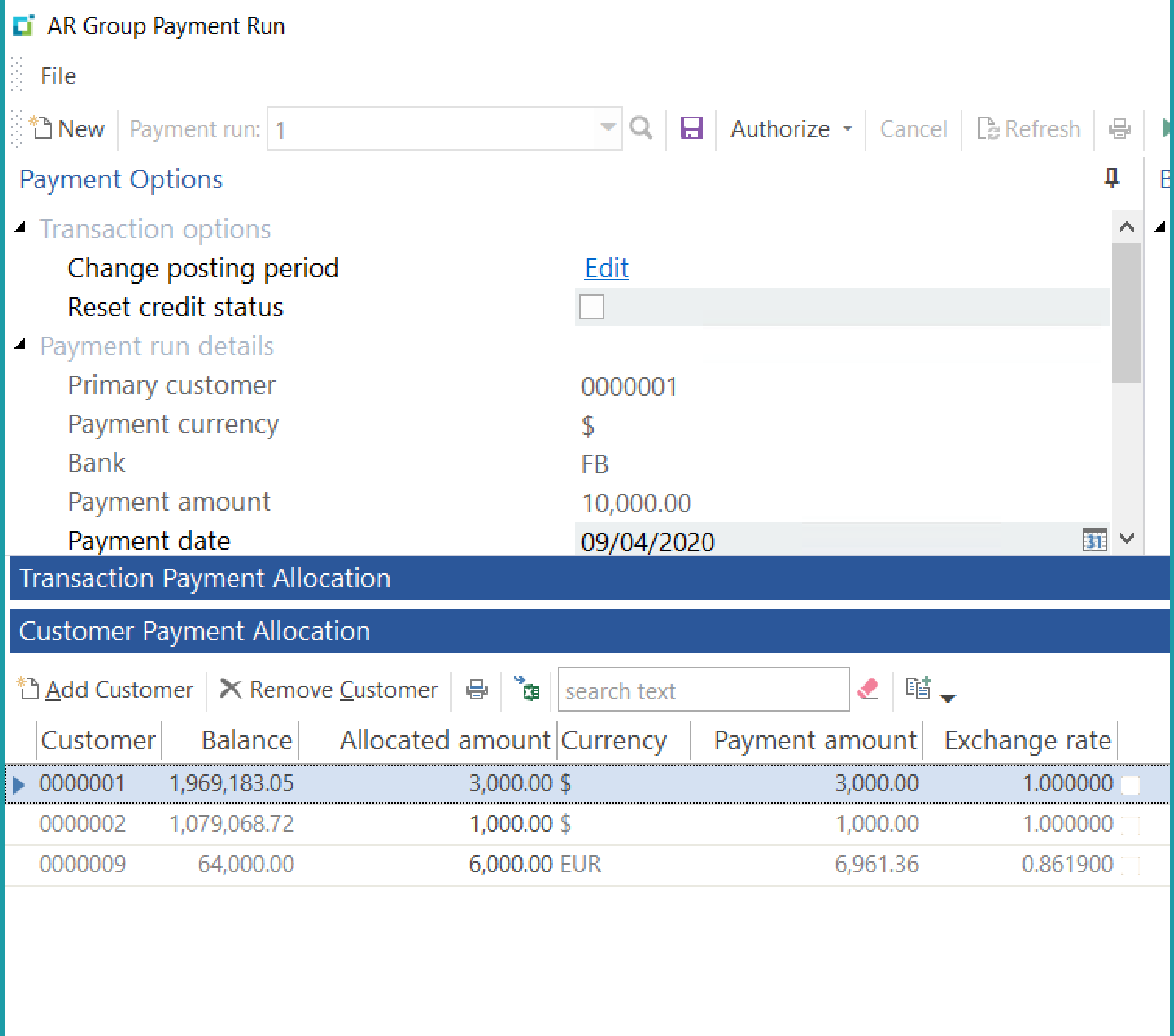
BATCH ON HOLD MAINTENANCE

- Stock codes
- Lot numbers
- Serial numbers
- Bins

GROUP PAYMENT RUN AR

Multiple customers from the same group


AR Group Customer Maintenance
New
Primary customer: 0000001
Primary Customer Details
Customer 0000001
Customer name Bayside Bikes
Customer currenc $
Secondary Customer
search text
Customer Name Currency
0000002 Bikes & Blades - North $ - Dollar
0000009 Grand Adventures EUR - Euros


AR Group Payment Run
File
New
Payment run: 1
Authorize
Cancel
Refresh
Payment Options
Transaction options
Change posting period Edit
Reset credit status
Payment run details
Primary customer 0000001
Payment currency $
Bank FB
Payment amount 10,000.00
Payment date 09/04/2020
Transaction Payment Allocation
Customer Payment Allocation
Add Customer
Remove Customer
search text
Customer Balance Allocated amount Currency Payment amount Exchange rate
0000001 1,969,183.05 3,000.00 $ 3,000.00 1.000000
0000002 1,079,068.72 1,000.00 $ 1,000.00 1.000000
0000009 64,000.00 6,000.00 EUR 6,961.36 0.861900

ARRANGE SCREENS AND FIELDS TO REDUCE NAVIGATION

RELEASE MULTIPLE SALES ORDERS FROM SUSPENSE

LICENCE MANAGER

License Manager

Select New License | Apply to All Companies | Apply to Selected Companies

Parameter	Current value	New value
Customer name	K3 SYSPRO LIMITED	
Customer id	GBR-K003	
License expiry date	01/12/2021	
License issue date	16/11/2020	
License type	Annual	
License user type	Concurrent	
Number of Licensed users	8	
Number of CMS only users	1	
Number of Point of Sale users	2	
Number of ODBC seats	1	
Number of U/SQL Manager seats	1	
Number of Dialog System seats	0	
Number of CALs	0	
Number of Analytics Viewer seats	5	

CUSTOMISE HYPERLINKS

DETAIL POSTINGS TO CONTROL ACCOUNTS

General Ledger Integration > General Ledger Codes

Accounts payable integration methods	
Integration level	Control account in detail
Create general ledger journal	☑
Post general ledger journal	☑
Force check no	☐
Force general ledger analysis	Transaction entry
Accounts receivable integration methods	
Integration level	Control account in detail
Create general ledger journal	☑
Post general ledger journal	☑
Force general ledger analysis	Transaction entry

DETAIL POSTINGS TO CONTROL ACCOUNTS

Details

Balances | Movements | Details | Commitments | Analysis

More Lines | Rows: 100 | search text

Peri...	GL journal source	GL journal	Date	Reference	Amount	Customer	Invoice customer
	02 Accounts receivable sales	62	15/11/2021	GLJ:0000000062	1,120.00		
	02 Accounts receivable sales	63	15/11/2021	GLJ:0000000063	1,680.00		
	02 Accounts receivable sales	66	15/11/2021	GLJ:0000000066	1,120.00		
	02 Accounts receivable sales	67	15/11/2021	GLJ:0000000067	560.00	0000001	000000000100541
	02 Accounts receivable sales	67	15/11/2021	GLJ:0000000067	560.00	0000001	000000000100542

Zoom on AR Invoice Register

AR Invoice Register Details

Register num 0000000045
Source Sales order entr
Operator ADMIN
Month numb 2021/02

AR Invoice Register Entries

Customer invoi...	Customer	Amount	Document t...
100539	0000001	560.00	Invoice
100540	0000001	560.00	Invoice

SHOW LIST VIEW TOOLBAR

- Modify toolbar

AT A GLANCE

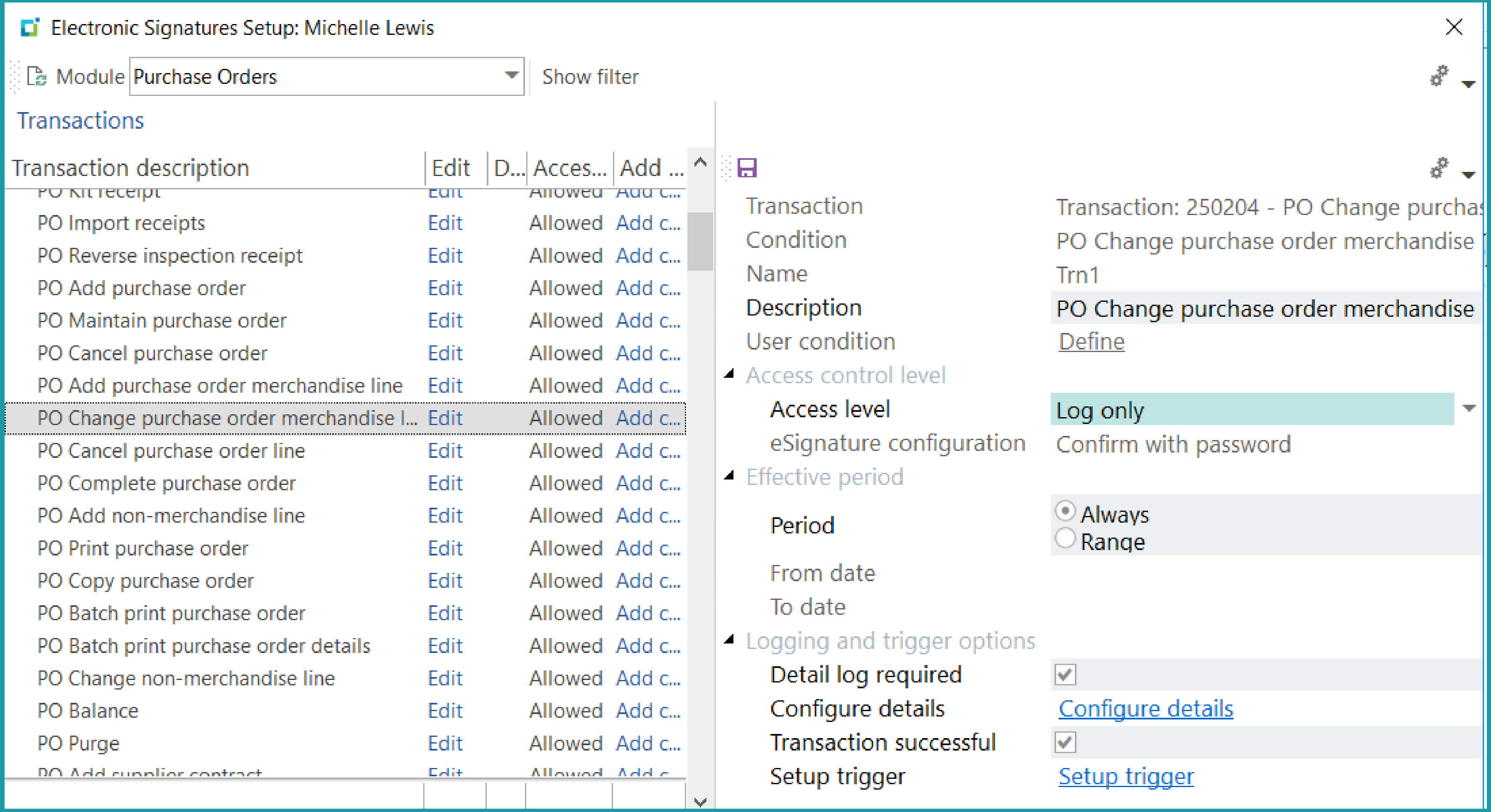
SHORTCUT KEYS

FAVOURITE SHORTCUTS TO EXTERNAL APPLICATIONS

ELECTRONIC SIGNATURES

- Audit trails
- Governance
- Triggering other business processes

ELECTRONIC SIGNATURES



AUTOMATION

Automation Design

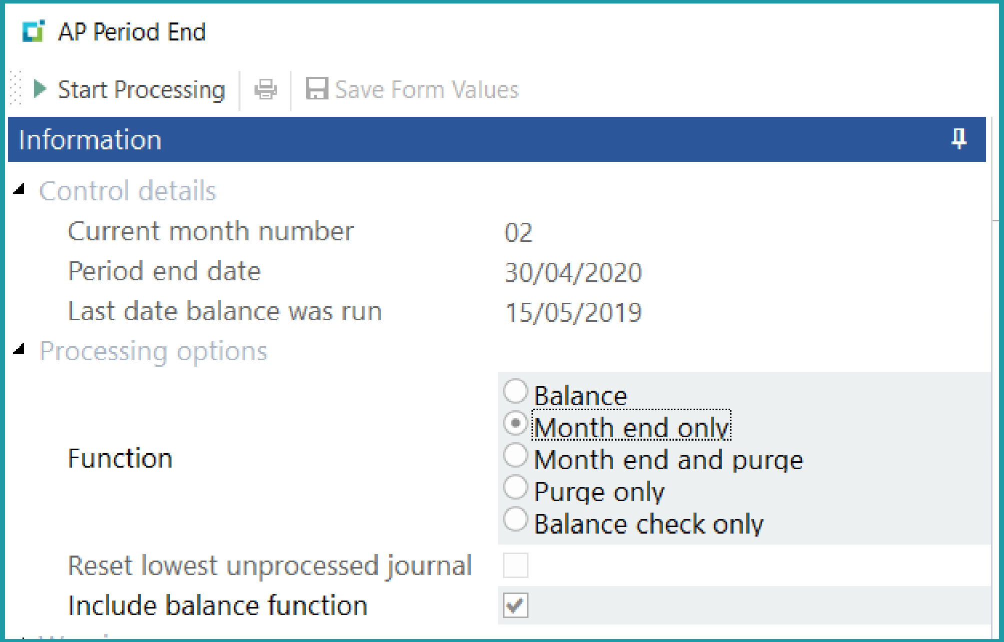
Close

Automation Entries

Program	Description
ARSPGI	AR Invoice GL Integration
APSPGP	AP Payments GL Integration
APSPGI	AP Invoice GL Integration
APSP99	AP Check and Remittance Print
APSP09	AP Permanent Entries Posting
APSP80	AP Registered Invoice Purge
ARSP80	AR Finance Charge Calculation
ARSPGP	AR Payments GL Integration
CSHPGI	Cash Book GL Integration
CSHP09	CB Permanent Entries Posting
ARSP01	AR Period End
ARSP23	AR Bank Deposit Slip
APSP01	AP Period End
ASSP01	Asset Period End
ASSPDC	Asset Depreciation Calculation
BOMP01	Structure Validation
BOMP40	Cost Implosion
BOMP70	Lead Time Calculation
CSHP01	Cash Book Period End
EFTPRL	EFT Cash Book Payment Release
GENP01	GL Period End

SPLIT BALANCE FROM MONTH END FUNCTIONALITY

E.net object in SYSPRO 8



SHOW CAPTIONS & FIELD SELECTOR

SEARCH WINDOWS EXTENDED TO SRS

OPEN LINK IN NEW SYSPRO INSTANCE

RESOURCES

SUPPORT ZONE

[HTTPS://INFOZONE.SYSPRO.COM/SUPPORT/SYSPRO8/](https://infozone.syspro.com/support/syspro8/)

All stop shop for SYSPRO

F1

ONLINE HELP

NEWSLETTER

IN YOUR INBOX

Ask your Account Manager to add you to the mailing list

HELPDESK

K3SYSPROSUPPORT@K3BTG.COM

Contact our helpdesk for support queries

CUSTOMER CARE

SYSPROCUSTOMERCARE@K3BTG.COM

Contact our Customer Experience Team for any questions/concerns/feedback

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uniPoint Quality Made Simple

TRANSLUTION

k3

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CHRIS RUSSELL
MANUFACTURERS ALLIANCE

SEAN CULEY

KEVIN DHERMAN
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